



NATIONAL SECURITY AGENCY
CENTRAL SECURITY SERVICE
FORT GEORGE G. MEADE, MARYLAND 20755

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MEMORANDUM FOR THE CHAIRMAN, DCI SECURITY COMMITTEE

SUBJECT: Annual Report

1. The Security Awareness Working Group was established by the DCI Security Committee (SECOM) to act as a forum for the exchange of security awareness ideas, techniques, capabilities and programs, and to serve as an action group to focus on Intelligence Community security problems which might be corrected through education.

2. The Working Group Chairman, and staff are provided by NSA.

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3. During 1979 ten U.S. Government Departments and Agencies have actively participated in Working Group projects. Significant among these were NSA, FBI, State, Army and CIA.

4. The Working Group meets at least once a month to exchange ideas and review the latest programs and accomplishments. During the meetings community Working Group priorities are discussed and status reports for existing projects are given.

5. Major accomplishments during the 1979 calendar year include:

a. A Bibliography of Security Awareness Personnel and Materials - The bibliography was published in early 1979 and distributed to U.S. Intelligence Community security awareness organizations. A need long identified by the SECOM, the bibliography contains listings of security awareness publications, briefings, films, video tapes and slide presentations used by the various Intelligence Community member Departments and Agencies. Security Awareness personnel, phone numbers and mailing addresses are also included. The bibliography is updated by the Working Group twice annually.

b. Minimum Standards for Security Awareness Programs in the U.S. Intelligence Community - In May 1979 work was completed on "The Minimum Standards for Security Awareness Programs in the U.S. Intelligence Community." The document, subsequently staffed through the DCI

Security Committee and approved by the National Foreign Intelligence Board (NFIB), was published as a DCI Directive in July 1979. The "Minimum Standards" establishes for the first time a consistent minimum level of security awareness training for all U.S. Government employees, consultants and private contractors who work within the U.S. Intelligence Community.

c. Security Orientation for Senior Officials - The Working Group completed the "Security Orientation for Senior Officials" in December 1979. The orientation, which was specifically requested by the DCI, was designed expressly for top level officials of the U.S. Government and private industry who require access to sensitive U.S. intelligence information. The orientation places particular emphasis on the protection of sensitive intelligence sources and methods, the prevention of unauthorized disclosures and telephone security.

d. Short version of "No Private Lines" - A ten minute executive version of the NSA video tape "No Private Lines," was produced for use separately or as an option with the Security Orientation for Senior Officials.

6. The Working Group is currently developing a Sensitive Compartmented Information (SCI) briefing for persons without intelligence backgrounds who sometimes require access to SCI. The briefing is intended to supplement and expand the original indoctrination by explaining what SCI is, why it is sensitive and how it must be protected.

7. During the 1980 calendar year, the Working Group plans to examine a number of security related problems which concern the entire U.S. Intelligence Community and which might be corrected through some type of security awareness program. One issue of major concern is the lack of funds available for community awareness programs. This problem has been discussed with the SECOM staff and a request for funds will be submitted to the SECOM in February for consideration in connection with the 1982 budget.



Chairman, Security Awareness
Working Group (SECOM)

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